

MINUTES OF THE MINNEOTA CITY COUNCIL MEETING

PURSUANT TO CALL AND DUE NOTICE THEREOF, THE CITY COUNCIL OF THE CITY OF MINNEOTA, COUNTY OF LYON, STATE OF MINNESOTA, MET IN REGULAR SESSION IN THE CITY COUNCIL CHAMBERS ON MONDAY, DECEMBER 12, 2022 AT 6:30 P.M.

COUNCIL PRESENT: Mayor John Rolbiecki
Council Member Travis Gillund
Council Member Tim Koppien
Council Member Nancy Reisdorfer
Council Member Amber Rodas

STAFF PRESENT: Shirley Teigland

OTHERS PRESENT: Kevin Anundson, John Engels, Brad Minnehan, JD Pesch

ITEM 1: CALL TO ORDER

Mayor John Rolbiecki called the regular monthly meeting to order at 6:30 p.m.

ITEM 2: CALL FOR AGENDA ADDITIONS

The Administrator asked that the following item be added: \$14,668.94 Extra Check Register

ITEM 3: ADOPT AGENDA

Koppien motioned, seconded by Gillund to adopt the agenda as amended with the addition as listed above. MOTION PASSED UNANIMOUSLY

ITEM 4: PUBLIC HEARING

Koppien motioned, seconded by Gillund to open the public Truth and Taxation Hearing at 6:31 p.m. MOTION PASSED UNANIMOUSLY. Administrator Teigland summarized for the Council a modified budget that included cuts in all departments to lower the proposed levy of 7.42% to 5.0%. Expenses having the greatest impact on the budget are adding \$90,000 to the Capital Outlay Fund for future major infrastructure projects and budget increases in Public Works for road maintenance and various equipment purchases. No interested persons were present to comment on items pertaining to the budget and levy. Koppien motioned, seconded by Reisdorfer to close the public hearing at 7:05 p.m. MOTION PASSED UNANIMOUSLY. Koppien motioned, seconded by Reisdorfer to adopt Resolution 22-21 approving the Final 2022 Tax Levy collectible in 2023 with the following sums of money levied upon the taxable property in the City of Minneota for the following purposes: General Fund - \$495,040; Fire Fund - \$79,417; 2012 LPRW 2005 Sewer Imp Bond Fund - \$62,328; 2016A GO Bond Fund - \$36,378; 2018 GO Bond Fund - \$15,270. MOTION PASSED UNANIMOUSLY.

ITEM 5: MEETING MINUTES

The Council reviewed the prior month Council meeting minutes. With no questions or additional comments Reisdorfer motioned, seconded by Rodas to approve the November 14, 2022 Council meeting minutes. MOTION PASSED UNANIMOUSLY

ITEM 6: REPORTS & UPDATES

The Council reviewed the following reports and had no additional questions or comments: (6a) – 12/7/22 Police report as submitted by Chief Bolt; (6b) - the current Financial Report as submitted by Administrator Teigland; (6c) – Y-T-D Budget; (6d) – Sample Analysis Report; (6e) – Group Health Insurance

ITEM 7: EXPENSES & DISBURSEMENTS

Reisdorfer motioned, seconded by Rodas to approve the payment of \$41,765.50 (as listed on the check register summary), to approve the payment of \$33,054.95 (as listed on the payroll check register) and to approve the payment of \$14,668.94 in additional bills (as listed on the second check register summary). MOTION PASSED UNANIMOUSLY

ITEM 8: CONCERNED CITIZENS

No comments or requests were received either in person or in writing

ITEM 9: CHASING OUR TAILS, INC.

City Attorney John Engels was present at the meeting to inform the Council that he had been contacted by Chasing Our Tails, Inc. legal counsel inquiring whether the City would be open to Chasing Our Tails, Inc. donating the building located at 218 S Jefferson Street to the City. There was additional discussion about Area Development of Minneota (ADOM) managing the property and screening potential tenants while also covering all appraisal and closing costs, title work and other expenses. Reisdorfer motioned, seconded by Rodas to accept Chasing the Tails, Inc.’s offer and move forward with all necessary steps to complete the transaction. MOTION PASSED UNANIMOUSLY

ITEM 10: 2023 UTILITY RATES

Reisdorfer motioned, seconded by Gillund to adopt Ordinance 22-02 establishing fees and charges for water, sewer and garbage services effective January 1, 2023. MOTION PASSED UNANIMOUSLY. Summary of approved changes are as follows: Water Service Rates will increase 5%; Sewer Service Rates will increase 3% and Garbage Service Rates will increase 2%. MOTION PASSED UNANIMOUSLY

ITEM 11: CITY BURN SITE

The Council reviewed the City Burn Site hours. No action was taken by the Council.

ITEM 12: BOARD OF APPEALS

Minnesota statute requires that at least one Council Member successfully complete training once every four years. Councils must have trained members by February 1, 2023. Amber Rodas and Travis Gillund will complete the training as required.

ITEM 13: CLOSED SESSION

Koppien motioned, seconded by Rodas to go into closed session at 7:04 p.m. for Attorney Client Privilege Purposes related to a pending civil action pursuant to Minnesota Statutes Section 13D.05 subd. 3(b). MOTION PASSED UNANIMOUSLY. Koppien motioned, seconded by Rodas to open the closed session at 7:44 p.m. MOTION PASSED UNANIMOUSLY

ITEM 14: ADJOURNMENT

Koppien motioned, seconded by Reisdorfer to adjourn the meeting at 7:45 p.m. MOTION PASSED UNANIMOUSLY

The next scheduled Regular Council Meeting is scheduled for January 9, 2023 at 6:30 p.m.

ATTEST:

Shirley Teigland, City Administrator

John Rolbiecki, Mayor

Council Approved January 9, 2023